

Department of Mental Health and Addiction Services  
Southwest Connecticut Mental Health System  
JOB OPPORTUNITY

**DMHAS Behavioral Health Clinical Manager – SW146413**

Quality Improvement Division Director

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AS NOTED BELOW**

**Location:** 1635 Central Avenue, Bridgeport, CT  
**Program/Unit:** Quality Improvement  
**Salary:** \$84,284 - \$108,103  
**Shift/Schedule/Hours:** 1<sup>st</sup> shift, 8:00 a.m. to 4:30 p.m., Monday through Friday, 40 hours per week  
**Posting Date:** April 8, 2014  
**Closing Date:** April 24, 2014

**Duties may include but are not limited to:** This DMHAS Behavioral Health Clinical Manager position will be utilized as the SWCMHS' Quality Improvement Director. The duties may include but are not limited to: supervision and operation of the Information Technology, Performance Improvement, Utilization Management, Health Information Management (Medical Records), Compliance/Audit/Billing functions, HIPAA Compliance and Patient Safety units; preparation and maintenance of Joint Commission and CMS accreditation and licensure for SWCMHS; coordination of the implementation of the DMHAS electronic Health Record; train existing and new employees in compliance, ethics, HIPAA, patient safety units.

**General Experience:** Four (4) years of professional experience in Behavioral Health Care and a Master Degree in a clinical discipline, Public Health Administration, Health Care Administration or Hospital Administration

**Special Experience:** Two (2) years of the General Experience must have been supervising professional staff.

For state employees, this is interpreted at the level of Behavioral Health Unit Supervisor; Nurse Supervisor or Supervising Clinician

**Special Requirement:** Incumbents in this class must maintain the appropriate current license for clinical social work, marital and family therapist, professional counselor, registered nurse, psychologist or alcohol and drug counselor.

Non-Examined refers to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement to a class.

**To be considered for this position:**

- 1) **DMHAS employees who are lateral transfer candidates** (e.g.: Supervising Clinician applying to a Supervising Clinician posting) must submit a completed DMHAS lateral transfer form. Lateral transfer forms received without a position number will not be processed.
- 2) **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12) with the position number noted at the bottom of page one.
- 3) **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae may be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

Nancy Derman, Human Resources Specialist  
Southwest Connecticut Mental Health System  
Human Resources Department, 97 Middle Street, Bridgeport CT 06604  
Fax: (203) 579-6315  
Email: [SWCMHS.recruit@ct.gov](mailto:SWCMHS.recruit@ct.gov)

**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and DMHAS are equal opportunity/affirmative action employers. Women, minorities, persons with disabilities and those in recovery are encouraged to apply.